



TRAINING FEEDBACK FORM

TEMPLATE

Please read each question carefully and choose the most accurate response based on your experiences:

- Strongly Disagree
- Disagree
- Neither Agree/Disagree
- Agree
- Strongly Agree

Please tick the appropriate response. There are 10 questions all together.

Pre Training:

1. The objectives of the training were clearly defined:

Strongly Disagree

Disagree

Neither Agree/Disagree

Agree

Strongly Agree

2. Write down what your specific objectives are for the training and what you would like to improve?

During Training:

3. Participation & interaction were encouraged:

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Strongly Disagree	Disagree	Neither Agree/Disagree	Agree	Strongly Agree

4. The topics covered were relevant to me:

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Strongly Disagree	Disagree	Neither Agree/Disagree	Agree	Strongly Agree

5. The content was organised and easy to follow:

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Strongly Disagree	Disagree	Neither Agree/Disagree	Agree	Strongly Agree

6. The course/resources were delivered at the right pace:

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Strongly Disagree	Disagree	Neither Agree/Disagree	Agree	Strongly Agree

7. The course/resources were at the right level:

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Strongly Disagree	Disagree	Neither Agree/Disagree	Agree	Strongly Agree

8. The materials distributed were helpful:

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Strongly Disagree	Disagree	Neither Agree/Disagree	Agree	Strongly Agree

Trainer:

9. The trainer was knowledgeable about the training topics:

Strongly Disagree

Disagree

Neither Agree/Disagree

Agree

Strongly Agree

10. The trainer was well prepared:

Strongly Disagree

Disagree

Neither Agree/Disagree

Agree

Strongly Agree

11. The trainer met the objectives set out for the training:

Strongly Disagree

Disagree

Neither Agree/Disagree

Agree

Strongly Agree

12. Please provide some specific feedback about the trainer/resources:

Post Training:

13. The training experience will be useful in the workplace:

Strongly Disagree

Disagree

Neither Agree/Disagree

Agree

Strongly Agree

14. What 3 key takeaways are you going to implement at work?

15. How will you know if you have improved in these areas?

16. What additional training requirements do you have?

17. How could this course/resource be improved?